



# Shaffer Elementary School

"Excellence In Education"  
P.O. Box 320  
Litchfield, CA 96117  
(530) 254-6577 FAX (530)-254-6126  
[www.shafferschool.com](http://www.shafferschool.com)

## BOARD OF TRUSTEES

Jeffrey Canadas  
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SHAFFER P.R.I.D.E.

Jeff Baker  
Superintendent/Principal

Shaffer Union School District  
Cellular Telephone Usage Permission Slip  
Policy No. 5131,7  
Personal Technology Permission Slip  
Policy No 6163.3/6163/4

The Board believes that school safety may be enhanced if students were equipped with a cellular telephone for use in an emergency situation; however, the use of cell phones by students while on campus for non-emergency situations will certainly disrupt the positive learning environment of the school. In an effort to balance these interests, students may possess cellular phones on campus for medical and emergency purposes only. Any student who displays or uses a cellular phone for non-emergency use may be disciplined and suspended according to Board Policies 5136.4, 5131.6, and AR 5131.7.

Students may possess cellular telephones and personal electronic devices provided that they have prior valid, written permission from the school Superintendent/Principal and the student's parent/guardian. The student's parent/guardian must request the cellular telephone permission slip and sign the permission slip in the presence of school staff. The written permission slip may be revoked by the school Superintendent/Principal at his sole discretion upon use of the cellular telephone by the student for non-emergency purposes while on campus. The school staff may confiscate any cellular telephone in possession of a student 1) without a signed permission slip, or 2) in display or use for non-emergency purposes. The confiscated telephone will be returned only to the student's parent/guardian together with a copy of the school's cellular telephone regulations. School personnel will not be responsible for any lost, damaged, or stolen electronic devices/phones.

Devices will never be allowed for non-academic activities, without teacher permission, and will not be allowed to be used outside the classroom, during recess, or while on the bus. Technological devices include, but are not limited to, laptops, tablets, I-pods, etc. If a student has not received permission to use their devices they will be removed, turned in to the office, and remain there until a parent comes to pick it up.

During extra-curricular activities and/or field trips, students may use cell phones for the purpose of 1) emergencies and 2) to arrange pick-up times after the event (at the sole discretion of the school staff). A permission slip is not necessary for this use; however, phones and personal devices will be confiscated if they are used for any other purpose.

I understand the rules regarding cellular telephone and personal technology usage at Shaffer Elementary School and give permission for my child to possess a cellular telephone at school for emergency use.

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Parent Signature

Date

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Student Signature

Date